



# Golf Membership Waiting List Policy

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Contents	
Membership Categories.....	2
Application Process.....	2
Application Fee Process.....	3
Internal Transfer Process.....	3
Q & A's.....	3

## Membership Categories

Playing Membership categories are capped as follows:

7 Day	600
5 Day	250
Country	250
Junior	No Cap
U21 Student	No Cap
Life	No Cap
Staff	No Cap
6 Day	Closed
Beachside	Closed (internal transfers accepted up until 1 <sup>st</sup> January 2023)
Financial Life	Closed

Note:

- 6 Day and Financial Life categories are closed to new applicants and internal transfers.
- Beachside category is closed to new applicants however internal transfers are available until 1<sup>st</sup> January 2023.
- Existing members of closed categories have the option to maintain their status indefinitely.
- As Beachside and 6 Day categories gradually decrease, the 5 Day, 7 Day and Country Membership caps will increase proportionally, maintaining a total membership of 1400 golfing members.
- Tee time demand will be monitored and if necessary, category caps will be periodically adjusted,

## Application Process

Membership application forms are available on the Club website. Download and print the form, complete all details, and return via email, post or in person to Beachside reception. Upon receipt of the form, the applicant will join the waiting list. Periodical updates are provided to keep applicants informed as to their progress on the list.

When a member becomes unfinancial, a vacancy is created within the membership. Each month the membership total is reviewed, and a list of new applicants prepared for Board approval. The list provides the number of vacancies made available that month and the names of the applicants 'next in line' on the waiting list to fill those vacancies.

The applicant will be contacted by the club and advised membership has been approved. If the desired category does not have a vacancy at that time, the applicant will be offered an alternative. The applicant can either accept the offer or go back to the top of the waiting list until a vacancy in the desired category becomes available.

The Board of Directors has the right to approve and refuse applications for membership.

## **Application Fee Process**

There are no up-front fees. Payment is not due until after the Board has approved the application and the applicant has accepted the terms of membership.

There are two parts to new membership payment:

1. Entrance Fee (relevant to the category).
2. Annual Subscriptions fee (relevant to the category).

Payment is due within 14 days of invoice date. Upon receipt of payment, the new member will be provided with their membership details and access to the tee sheet booking system. Should payment not be received, the offer of membership will be withdrawn.

New members will be invited to meet with the Membership Co-ordinator to guide them through the online booking process and assist with any queries.

## **Internal Transfer Process**

Members wishing to transfer to a different category will be placed on a “transfer” list until there is a vacancy in the category they wish to move to. If moving to a higher category the fee difference is applicable between the old and new category for the remainder of the subscription period. If moving to a lower category, the difference will be refunded to the member’s points account.

If moving to a higher category, the Entrance Fee difference is payable if the member joined after 1<sup>st</sup> November 2021. The Entrance Fee difference is not refundable for those moving to a lower category.

Members on the transfer list have category vacancy priority over applicants on the waiting list.

## Q & A's

### **I am a current Golf Member; how will this affect me?**

Current financial members are not required pay an entrance fee however, if you do not pay your annual subscription fee on time and the grace period expires, you will need to reapply for membership.

Note: The grace period for renewal expires 60 days from the end of the month your subscription was due. Your membership rights are suspended during this period.

### **Can I move to another membership category?**

Yes. You will be placed on a "Transfer" list until there is an opening in the category you wish to move to. If moving to higher category you must pay the fee difference between your old and new category for the remainder of the subscription period. If moving to a lower category, the difference will be refunded to your membership points account.

If moving to a higher category, the Entrance Fee difference is payable if you joined after 1<sup>st</sup> November 2021. The Entrance Fee difference is not refundable for those moving to a lower category.

Note:

- Beachside category is closed to new applicants however members who joined before 1<sup>st</sup> July 2022 will be able to transfer until 1<sup>st</sup> January 2023.
- Members transferring to Beachside category during this period will not be subject to a waiting list.

### **How is the waitlist managed?**

When a member becomes unfinancial, a vacancy is created. Each month the membership total is reviewed, and a list of new applicants prepared for Board approval. The list provides the number of vacancies made available that month and the names of the applicants 'next in line' on the waiting list to fill those vacancies.

The Board of Directors has the final right to approve and refuse applications for membership.

### **What happens when my application is approved?**

You will be contacted by the club and advised your application for membership has been approved. If your desired category does not have a vacancy, you will be offered an alternative. You can either accept the offer or go back to the top of the waiting list until a vacancy in your desired category becomes available.

### **Will the Entrance Fee be increased annually?**

Not necessarily. Entrance fees are reviewed each year and are increased periodically.

### **Are Subscription Fees increased annually?**

Yes, Subscription Fees are increased annually from the 1<sup>st</sup> day of January to align revenue with the CPI.

### **Where does Entrance Fee money go?**

Revenue generated from entrance fees are allocated to Golf Course improvements.